



Northeast Broking  
Services Limited

## **NORTHEAST BROKING SERVICES LTD**

### **Policy for Pre-funded Instruments:**

SEBI vide Circular No. SEBI / MRD / SE / Cir-33 / 2003 / 27 / 08 dated August 27, 2003, while specifying the mode of receipt and payment of funds, has permitted the stock brokers to accept Demand Drafts from their clients.

On June 9, 2011, SEBI vide Circular No. CIR/MIRSD/03/2011 clarified the procedure by which any pre-funded instruments, such as, Pay Order, Demand Draft, Banker's cheque, etc., can be accepted.

If the aggregate value of Demand Draft/Pay Orders / Bankers cheques given by client for any day is less than Rs. 50,000/- per day, then the Instruments(s) must be accompanied with a letter from client requesting to credit his account also with full particulars of Instruments.

If the Aggregate value of Instruments(s) is Rs. 50,000/- or above, should be accompanied with by Acknowledged counterfoil application (containing details of client) or debit client's bank account for proceeds of purchase of Instruments (Xerox copies of Passbook / Statement of Bank Account) besides covering letter from client as mentioned above. Alternatively Authentication of Bank account client on reverse side of instrument by banker would also be sufficient.

The Company will also maintain an audit trail of the funds received through electronic fund transfers or by any other means permitted by RBI to ensure that the funds are received from respective clients only.

Placed and Approved by Board on :